

The regular meeting of January 3, 2012 was called to order at 3:02 p.m. Present were Commissioners Charlotte Haines and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager and Jaime Gray, Executive Assistant.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes for the December 20, 2011 Regular Meeting, December 27, 2011 Continued Meeting and December 28, 2011 Continued Meeting. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Haines made a motion to approve Vouchers 8173-8217 from the Maintenance Fund in the amount of \$135,120.38 and Vouchers 200001-200008 from the Construction Fund in the amount of \$207,087.45. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved by the Board:

Resolution 2012.01.01: Procurement of Engineering Services

The Board tabled Resolution 2012.01.02 to the next regular meeting.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved by the Board:

Resolution 2012.01.03: Adopting 2011 Water System Plan Update.

Resolution 2012.01.04: Amending Section 6.06.020 of the Shoreline Water District Code.

Resolution 2012.01.05: Reaffirming Capital Asset Depreciation Methodology.

Commissioner Haines made a motion to elect Ron Ricker as Board President. Commissioner Ricker seconded the motion and the motion passed.

Commissioner Haines made a motion to elect Larry Schoonmaker as Board Vice President. Commissioner Ricker seconded the motion and the motion passed.

Commissioner Ricker made a motion to elect Charlotte Haines as Board Secretary. Commissioner Haines seconded the motion and the motion passed.

MANAGER'S REPORT:

Mr. Clouse updated the Board on the status of ongoing District projects.

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Ms. Pottinger discussed the rate letter sent to District customers with the Board.

Ms. Pottinger discussed the retirement event being held for Mr. Stuart Turner on Friday, January 13, 2012.

Ms. Pottinger discussed the letter sent to the Shoreline City Manager regarding the proposal from the District and Ronald Wastewater District.

Ms. Pottinger discussed possible options of office locations during the office renovations.

Mrs. O'Day informed the Board that there will be a resolution at the next regular board meeting regarding street light charges.

Ms. Pottinger informed the Board that the offices will be closed on Wednesdays from 8:00 a.m. – 9:00 a.m. so that all staff can attend the regular staff meetings.

EXECUTIVE SESSION:

The Board entered into executive session at 3:02 p.m. to discuss personnel matters. The Board returned to regular session at 3:17 p.m.

NEXT MEETING: January 10, 2012 Special Meeting

ADJOURN: The meeting adjourned at 3:18 p.m.

COMMISSIONERS