

The regular meeting of January 17, 2012 was called to order at 3:01 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager; Jaime Gray, Executive Assistant; Andrew Maron, District Attorney and Leslie Clark, Assistant District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes for the January 3, 2012 Regular Meeting and the January 10, 2012 Special Meeting as amended. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Schoonmaker made a motion to approve Vouchers 8221-8265 from the Maintenance Fund in the amount of \$150,255.15 and Vouchers 200009-200014 from the Construction Fund in the amount of \$125,003.23. Commissioner Haines seconded the motion, the motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and approved by the Board:

Resolution 2012.01.08: Updating Rates for Street Lighting.

The Board tabled discussion on WASWD membership.

EXECUTIVE SESSION:

The Board went into executive session at 3:08 p.m to discuss real property and returned to regular session at 3:43 p.m.

LEGAL REPORT:

Mr. Andrew Maron and Ms. Leslie Clark of Short, Cressman & Burgess presented information to the Board regarding the services that they currently provide to the District as well as services provided in the past.

MANAGER'S REPORT:

Ms. Pottinger updated the Board on the District's public relations and informed the Board that she would like to schedule a study session for Tuesday, February 14, 2012 at 3:00 p.m. to review public relations material and discuss responsible charge of the District.

Mr. Clouse updated the Board on the status of ongoing Developer projects.

Ms. Pottinger informed the Board that the members of the Shoreline School District are to meet with Mr. Clouse to discuss connection charges and also with Mrs. O'Day to discuss the rate increase and how it will affect them.

Ms. Pottinger informed the Board that she and Mr. Clouse met with architectural firms on January 27, 2012 to discuss their proposals regarding the development of the maintenance facilities.

Ms. Pottinger reminded the Board that business hours on Wednesday will be from 9:00 a.m. – 4:30 p.m.

Ms. Pottinger informed the Board that the District will be holding a joint meeting with Ronald Wastewater District on Monday, February 6th, 2012 at 8:00 a.m.

Ms. Pottinger informed the Board that she had a meeting with the Shoreline City Manager on Friday, January 13th, 2012 as well as Shoreline Councilperson Chris Roberts that same day. Ms. Pottinger said that she had a chance to meet with Councilpersons Doris McConnell and Chris Eggan as well on January 17th, 2012.

Mrs. O'Day informed the Board that the District is getting ready to issue the first bills for customers with the new rates.

COMMISSIONER’S REPORT:

Commissioner Haines informed the Board that a steering committee is being put together for the City of Shoreline to discuss the SPU Purchase and that Ms. Pottinger will be representing the District on the committee.

Commissioner Ricker informed the Board that the City of Lake Forest Park received a bill for \$200,000 from Northshore Utility District for hydrant maintenance.

EXECUTIVE SESSION:

The Board entered into executive session at 3:02 p.m. to discuss personnel matters. The Board returned to regular session at 3:17 p.m.

NEXT MEETING: January 24, 2012 Special Meeting

ADJOURN: The meeting adjourned at 4:37 p.m.

COMMISSIONERS