

The regular meeting of February 5, 2013 was called to order at 3:03 p.m. Present were Commissioners Charlotte Haines and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

Ms. Kathleen Legare of 1622 NE 189th Street presented several questions to the Board regarding her bill amount, consumption, meter accuracy and different water charges that appear on the bill. The Board and staff discussed her bill and offered to meet with her on an individual basis to answer any other questions she might have.

APPROVAL OF MINUTES:

Commissioner Ricker made a motion to approve the minutes as amended for the January 8, 2013 meeting. Commissioner Haines seconded the motion. The motion passed and the Board signed the minutes.

Commissioner Ricker made a motion to approve the minutes for the January 15, 2013 meeting. Commissioner Haines seconded the motion. The motion passed and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Ricker made a motion to approve Vouchers 9240-9276 from the Maintenance Fund in the amount of \$119,31128 and Vouchers 200130-200131 from the Construction Fund in the amount of \$7,897.67. Commissioner Haines seconded the motion, the motion passed and the Board signed the vouchers.

NEW / OLD BUSINESS:

Mr. Lee Driftmier and Mr. Rick Driftmier of Driftmier Architects spoke with the Board and updated them on the Administration Building project. Mr. Lee Driftmier reviewed several change order proposals. After some discussion, the Board instructed staff and Driftmier Architects to move forward with COP #22. Ms. Relaena Sindelar of Sindelar Communications & Marketing updated the Board on the status of the update to the District website. Ms. Sindelar also presented information to the Board regarding a Facebook page for the District and reviewed the benefits of having such a page.

The following resolutions were presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Haines and approved by the Board:

Resolution 2013.02.06: Authorizing the Lease of Portion of District's Real Property to T-Mobile West, LLC.

Resolution 2013.02.07: Retaining BHC Consultants to Continue Providing On-Call Hydraulic Modeling Services.

Ms. Pottinger and Mr. Maron reviewed the proposed draft Lake Forest Park franchise agreement with the Board.

Ms. Pottinger briefed the Board regarding various issues related to a proposed joint bill for customers of the District and Ronald Wastewater District. The Board and staff shared a variety of concerns with the proposed idea. Shoreline Water District is reluctant to partner in making both districts more efficient because of Ronald Wastewater District's Interlocal agreement with the City of Shoreline. Ms. Pottinger stated that there will be another meeting between the districts' staffs to discuss the joint billing project within the next 2-3 weeks.

MANAGER'S REPORT:

Ms. Pottinger reminded the Board that District staff is meeting with the Shoreline Fire District on February 21, 2013 in which the District will present information regarding flow-through meters vs. separate meters.

Ms. Pottinger discussed a customer who called to have a late fee reversed. Ms. Pottinger explained that a prior late fee had already been reversed. After some discussion, the Board agreed that it needs to be consistent with the District policy and not approve the fee reversal.

Ms. Pottinger informed the Board that she hopes to have a signed purchase and sale agreement by next week for the Kerschbaum property.

Ms. Pottinger informed the Board that she and Ms. Placencia met with the staff from the Shoreline School District to discuss project ideas for the elementary students.

Ms. Pottinger informed the Board that letters were sent to both the City of Lake Forest Park and the City of Shoreline regarding the District's 2013 Capital Improvement Program.

Ms. Pottinger reminded the Board that there is a Seattle Operating Board meeting on Thursday.

Ms. Pottinger reminded the Board that the public meeting for the North City Pump Station project is on February 12, 2013 at 7:00 p.m.

Ms. Pottinger requested that instead of scheduling two meetings for the week of the February 11th that a special meeting be scheduled for February 26, 2013 at 3:00 p.m. The Board agreed to the meeting time.

Ms. Pottinger reminded the Board that the Commissioner Retreat is scheduled for March 12, 2013.

Ms. Pottinger informed the Board that a tour is available of the Bullitt Foundation's new building on April 22, 2013 if they would like to attend.

Ms. Shosten informed the Board that the 2012 annual audit has been postponed until April 1, 2013.

LEGAL REPORT:

Mr. Maron informed the Board that the FirePALS bill has been introduced into the Legislature, and that the latest language in the bill is more clear than the previous drafts.

COMMISSIONER'S REPORT

Commissioner Ricker informed the Board that the WASWD office has changed locations.

Commissioner Haines updated the Board on the most recent Shoreline City Council meeting.

Ms. Pottinger asked Commissioner Ricker to attend the Retroactive Rating Bureau meeting because she will be out of town on February 20, 2013.

NEXT MEETING: February 12, 2013 at 7:00 p.m.

ADJOURN: The meeting adjourned at 5:23 p.m.

COMMISSIONERS