

The regular meeting of February 7, 2012 was called to order at 3:04 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager; Jaime Gray, Executive Assistant and Andrew Maron, District Attorney.

**PUBLIC COMMENT:**

None.

**APPROVAL OF MINUTES:**

Commissioner Haines made a motion to approve the minutes for the January 17, 2012 Regular Meeting and the January 24, 2012 Special Meeting as amended. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Haines made a motion to approve Vouchers 8268-8313 and 2546-2575 from the Maintenance Fund in the amount of \$244,736.11 and Vouchers 200015-200020 from the Construction Fund in the amount of \$95,723.40. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the vouchers.

**NEW / OLD BUSINESS:**

Ms. Pottinger informed the Board that she had met with the Shoreline School District to discuss how the new water rates affect their accounts. Ms. Pottinger informed the Board that she and District staff are working with the School District to make sure that their irrigation information is provided to Ronald Wastewater District. Ms. Pottinger explained that members of the Saving Water Partnership are going to help ensure that their irrigation systems are as efficient as possible as well. Ms. Pottinger explained that a big concern of the school district is that it is in the middle of a budget year and asks that future projected increases are relayed to them sooner. Ms. Pottinger stated she believes that after all of the adjustments, the school district's overall rate increase will be less than 10%.

The following resolutions were presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Haines and passed unanimously by the Board:

**Resolution 2012.02.09: Disposal of Surplus Equipment**

**Resolution 2012.02.10: Purchase of Kerschbaum Property**

**Resolution 2012.02.11: Lease of Kerschbaum Property**

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and passed unanimously by the Board:

**Resolution 2012.02.12: Approving Contract with Driftmier Architects for a Proposal to Design the Maintenance Facilities.**

**Resolution 2012.02.13: Approving Contract with Wagner Architects for a Proposal to Design the Maintenance Facilities.**

**Resolution 2012.02.14: Approving Contract with Page & Beard Architects for a Proposal to Design the Maintenance Facilities.**

Ms. Pottinger briefed the Board regarding the creation of a temporary part time customer service position. After some discussion, Commissioner Haines made a motion to approve hiring a temporary part time customer service employee. Commissioner Schoonmaker seconded the motion and the motion was passed unanimously by the Board.

Ms. Pottinger informed the Board that she and Mr. Clouse are in the process of getting drinking water project loan applications completed. Mr. Clouse explained that four projects have been selected and they all have to do with fire flow, not water quality issues.

**MANAGER'S REPORT:**

Ms. Pottinger explained that a joint staff meeting with Shoreline Water District and Ronald Wastewater District was held on February 6, 2012.

Ms. Pottinger discussed the Shoreline City Council meeting. Commissioner Haines stated that the City is now charging for hard copies of the council meeting packets. Ms. Pottinger suggested that District staff print them for Commissioner Haines.

Ms. Pottinger informed the Board that they will be receiving a weekly status update on the administration building construction project. She said she is to meet with Driftmier Architects on February 8, 2012.

Ms. Pottinger informed the Board that she and Mrs. O’Day will be going on Friday, February 10, 2012 to pick out a safe for use at the temporary administrative facility.

Ms. Pottinger informed the Board that the Shoreline Rotary is hosting a scholarship dinner on February 9, 2012.

Mr. Clouse updated the Board on the status of ongoing District projects.

Mr. Clouse updated the Board on the status of ongoing Developer projects.

Ms. Pottinger proposed that the Board hold a Commissioner retreat on Wednesday, February 15, 2012. The Board agreed.

Ms. Pottinger informed the Board that the District will be having a shredding company come to get rid of unneeded documents on February 16<sup>th</sup>, 2012.

Ms. Pottinger informed the Board that she will be speaking along with Mike Derrick, Ronald Wastewater District and Mark Relph, City of Shoreline on the pros and cons of the acquisition of the Seattle water system by the City of Shoreline on February 14, 2012 at 7:30 p.m. at the Richmond Beach Congregational Church at 1512 NW 195<sup>th</sup> Street in Shoreline..

Ms. Pottinger informed the Board that she and Ms. Gray attended the conservation technical forum.

**COMMISSIONER’S REPORT:**

Commissioner Haines discussed the most recent Shoreline City Council meeting.

Commissioner Ricker discussed the Operating Board meeting that he and Ms. Pottinger attended.

**EXECUTIVE SESSION:**

The Board entered into executive session at 4:20 p.m. to discuss real property acquisition and potential litigation. The Board returned to regular session at 4:54 p.m.

**FOR THE GOOD OF THE ORDER:** 4:56 p.m.

**NEXT MEETING:** February 14, 2012 Study Session.

**ADJOURN:** The meeting adjourned at 5:20 p.m.

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**COMMISSIONERS**