

The regular meeting of March 5, 2013 was called to order at 3:00 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

Mr. Fred Seidel spoke to the Board regarding his most recent billing statement. He said he was not happy with the way the bill looks, claiming it has too many items on it. Ms. Pottinger explained to the customer and the Board that the water rates changed as of January 1, 2013 and the line items are because some of the billing period was charged at the 2012 rates and some at the 2013 rates. Ms. Pottinger further explained that changes are being made to avoid this confusion in the future.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes for the February 12, 2013 public meeting, February 19, 2013 regular meeting and the February 26, 2013 special meeting. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Haines made a motion to approve Vouchers 9330-9355 from the Maintenance Fund in the amount of \$37,610.60 and Vouchers 200137-200138 from the Construction Fund in the amount of \$7,671.04. Commissioner Ricker seconded the motion, the motion passed and the Board signed the vouchers.

NEW / OLD BUSINESS:

Ms. Pottinger informed the Board that the purchase of the Kerschbaum property is almost finalized and that she expects to get a proposal with an engineer's estimate to include the back lot as part of the administration building remodel by the next board meeting.

Ms. Pottinger updated the Board on the status of the Shoreline School District's accounts. She also informed the Board that Mr. Bruce Camp of the School District called concerned about the readings on the Kellogg Middle School irrigation account. Ms. Pottinger informed the Board that District staff confirmed the readings on the meter and verified that there was not a leak. After further investigation, the School District found that the irrigation system had been left on and was running water.

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and passed unanimously by the Board:

Resolution 2013.03.13: Amending Contract with Short, Cressman & Burgess PLLC for Legal Services.

Ms. Pottinger informed the Board that there is a Chamber of Commerce event on March 13, 2013 that she and Ms. Placencia will be attending.

Ms. Pottinger updated the Board on the status of the Fix a Leak Week challenge with the school districts.

Ms. Pottinger informed the Board that District staff will be attending a science fair being held at the Shoreline Community College on March 23, 2013.

Ms. Pottinger provided a draft newsletter to the Board for their approval.

Ms. Relaeana Sindelar of Sindelar Communication and Marketing discussed starting an online blog in order to provide more information to the public. The Board agreed that it should be considered further.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker, and approved 2 to 0. Commissioner Haines and Commissioner Ricker voted in favor of the resolution; Commissioner Schoonmaker abstained from voting:

Resolution 2013.02.10: Approving the Purchase of One Regular Cab Pickup Truck.

Resolution 2013.02.11: Approving the Purchase of One Regular Cab Pickup Truck.

The following resolution was presented, discussed, moved for approval with Attachment A by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2013.03.12: Adopting the Franchise Agreement with the City of Lake Forest Park.

Ms. Pottinger and Mr. Clouse discussed the adoption of an accelerated meter replacement program for the District. Mr. Clouse stated that the Board had previously agreed to replace 500 meters per year. Mr. Clouse stated that there would be a revenue increase because the meters are a lot more accurate. This will be analyzed more and presented to the Board at a future meeting.

MANAGER’S REPORT:

Ms. Pottinger discussed a possible joint study with Ronald Wastewater District to compare the cost of current separate utilities as opposed to one large regional utility. Ms. Pottinger stated other special purpose districts have been contacted to participate.

Ms. Pottinger informed the Board that the City of Shoreline is having a neighborhood meeting to discuss their proposed new maintenance facility.

Ms. Pottinger stated Teri Gregg of Seattle Public Utilities called to let her know that the City of Seattle signed the Wheeling Agreement.

Ms. Pottinger discussed the numbers for non-revenue water for 2012.

Ms. Shosten updated the Board on the upcoming annual audit.

Ms. Pottinger updated the Board on a meeting she and Mr. Clouse had with the Northshore Fire Department.

LEGAL REPORT:

Mr. Maron informed the Board that the FirePALS bill has passed both the Senate and the House.

COMMISSIONER’S REPORT:

Commissioner Haines updated the Board on the most recent Shoreline City Council meeting.

Commissioner Haines informed the Board that she met with Keith McClellan regarding the jazz walk. She stated that the organizing committee would like to use the new administration building as a venue during the jazz walk.

NEXT MEETING: March 19, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 4:23 p.m.

COMMISSIONERS