

The regular meeting of March 6, 2012 was called to order at 3:02 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Jaime Gray, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes for the February 21, 2012 Regular Meeting and the February 21, 2012 Regular Study Session. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Schoonmaker made a motion to approve Vouchers 8354-8383 from the Maintenance Fund in the amount of \$57,628.91 and Vouchers 200029-200031 from the Construction Fund in the amount of \$13,045.03. Commissioner Haines seconded the motion, the motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

Mr. Clouse discussed a proposed change to the District vacation and sick leave policy with the Board. After some discussion, the Board asked to have staff bring the proposed change in resolution form to the next regular meeting.

Ms. Pottinger discussed the District's WSEA policy with the Board and what fees apply as well as when those fees are due. After some discussion, Ms. Pottinger informed the Board that a resolution will be presented to them at an upcoming regular meeting.

Ms. Pottinger informed the Board that she has drafted a letter putting the Operations Manager as Responsible Charge of the District and giving a 5% increase to the position's salary.

MANAGER'S REPORT:

Ms. Pottinger informed the Board that Relaena Sindelar is working on a draft newsletter for the District.

Ms. Pottinger informed the Board that she attended the manager's meeting at Sammamish Plateau. She stated that Fannie Yee, General Manager of Northshore Utility District offered to have a member of her staff create a simple database that would allow the special purpose districts to have an up to date survey salary.

Ms. Pottinger discussed the SPU Operating Board meeting that she attended.

Ms. Pottinger informed the Board that she received review comments on the District's Comprehensive Plan from the Department of Health.

Ms. Pottinger informed the Board that she will be doing a presentation on March 20th, 2012 at 5:00 p.m. for the Shoreline Fire District.

Ms. Pottinger reminded the Board that the next few study sessions will be used to review the District Code.

Ms. Pottinger discussed the Shoreline City Council meeting that she attended. She also informed the Board that she received an email from Julie Underwood, City Manager for the City of Shoreline regarding the status of the District's franchise agreement with the City.

Ms. Pottinger informed the Board that she is going to the Council of Neighborhoods meeting on March 7, 2012 to briefly inform them of the Fix-A-Leak Week campaign being put on by the Saving Water Partnership.

Ms. Pottinger informed the Board that Thursday, March 8, 2012 is an Engineering sub-committee meeting for the City of Shoreline's steering committee regarding their acquisition of the west side water system.

LEGAL REPORT:

Mr. Maron informed the Board that he attended the WASWD Lawyer's Group meeting to discuss the Lane v. Seattle and Tacoma v. Bonney Lake case. He stated that he can discuss it further with them at the Board Retreat on March 7, 2012.

Mr. Maron left at 4:33 p.m.

COMMISSIONER’S REPORT:

Commissioner Ricker discussed the franchise agreement with the City of Shoreline.

Commissioner Haines and Commissioner Schoonmaker discussed the most recent Shoreline City Council meeting.

Ms. Pottinger informed the Board that April 4th, 2012 she will be attending a joint meeting with the Highlands Sewer District.

NEXT MEETING: March 7, 2012

ADJOURN: The meeting adjourned at 4:47 p.m.

COMMISSIONERS