

The regular study session of March 13, 2012 was called to order at 3:00 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Jaime Placencia, Executive Assistant; Andrew Maron, District Attorney and Leslie Clark, Assistant District Attorney.

**PUBLIC COMMENT:**

None.

**NEW / OLD BUSINESS:**

Mr. Maron and Ms. Pottinger discussed a draft letter to Ms. Julie Underwood, Shoreline City Manager. Mr. Maron informed the Board that he is meeting with the WUC attorneys and will contact the District thereafter so the letter can be finalized. The Board stated that they hoped the response could be sent to the City by the end of the week.

Ms. Pottinger presented information gathered by Gabbert Architects regarding the needs for a new administration building and the suggested space at the Shoreline City Hall which could be used by the District. Ms. Pottinger informed the Board that the City of Shoreline advised the District regarding a proposed lot line adjustment for the purchase of the "back lot" of the Kershbaum property. .

Ms. Clark suggested to the Board that the District amend the purchase and sale agreement with Bruce Crawford to allow for a review appraisal. The Board agreed and asked District staff to contact Mr. Crawford.

Mr. Maron left at 3:53 p.m.

Ms. Clark reviewed the draft of the revised Code with the Board.

Ms. Pottinger presented the draft newsletter to the Board.

Ms. Pottinger informed the Board that CGI Communications is doing videos for the City of Shoreline website and that they have approached the District about doing a video as well.

Mr. Clouse discussed the engineering Steering Committee meeting he attended.

**COMMISSIONER'S REPORT:**

Commissioner Ricker discussed the Northshore Fire District's policy on single meters for domestic and fire protection with the Board.

**NEXT MEETING:** March 20, 2012

**ADJOURN:** The meeting adjourned at 5:27 p.m.

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**COMMISSIONERS**