

The regular meeting of March 19, 2013 was called to order at 3:02 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

**PUBLIC COMMENT:**

None.

**NEW / OLD BUSINESS:**

Ms. Wendy Chow of the State Auditor's Office introduced herself to the Board and updated them on the status of the District's audit. She informed the Board that the 2011 financial audit is going really well and that they should be done within the week.

**APPROVAL OF MINUTES:**

Commissioner Ricker made a motion to approve the minutes for the March 5, 2013 regular meeting as revised. Commissioner Haines seconded the motion. The motion passed unanimously and the Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Haines made a motion to approve Vouchers 9359-9388 from the Maintenance Fund in the amount of \$190,533.65 and Vouchers 200139-200146 from the Construction Fund in the amount of \$472,962.39. Commissioner Ricker seconded the motion, the motion passed and the Board signed the vouchers.

**NEW / OLD BUSINESS:**

Ms. Pottinger discussed the Wheeling Agreement that the District has with the City of Seattle. She also informed the Board that there was a modification to the supply contract. After some discussion Commissioner Haines made a motion to accept Exhibit 2 to the Wholesale Water Supply Contract. Commissioner Ricker seconded the motion and the motion passed unanimously.

Ms. Pottinger discussed joining the Retroactive Rating Bureau. After some discussion, Commissioner Ricker made a motion to join the Retrospective Rating Bureau, Commissioner Haines seconded the motion and the motion was approved unanimously by the Board.

Ms. Pottinger and the Board discussed the list of potential names for the District that have been submitted by the ratepayers.

The Board tabled Resolution 2013.03.15: Purchasing Sensus Remote Read Meters.

The Board discussed a draft scope of work for the Board to consider for a regional utility study. After some discussion, the Board decided that Commissioner Ricker and Ms. Pottinger would meet with Ronald Wastewater District to find out what the goal of the study would be so that the Board could make a decision as to whether or not they would like to participate.

**MANAGER'S REPORT:**

Ms. Pottinger asked the Board if they would like to renew the District's MRSC membership. After some discussion, the Board agreed the District should renew the membership due to the number of upcoming projects the District has.

Ms. Pottinger reported to the Board that the City of Shoreline approved the purchase in the amount of \$380,000 for an asset management program.

Ms. Pottinger informed the Board that the quarterly newsletter would be to customers by March 25<sup>th</sup>.

Ms. Pottinger reminded the Board that the water quality report is due by the 1<sup>st</sup> of July.

Ms. Pottinger presented an account to the Board in which the customer was asking the late fees and dispatch fee be reversed. After some discussion, the Board agreed that it had to stick with the District's policy and did not approve the fee reversals.

Ms. Placencia updated the Board on community activities in which the District was represented including the Chamber of Commerce Career Fair, the Shoreline Science Fair and STEM Career Expo and the Fix a Leak Week Challenge.

Ms. Pottinger informed the Board that the Bullitt Foundation tour is Monday, April 22<sup>nd</sup> if they would like to attend.

Mr. Clouse updated the Board on the status of ongoing District projects.

**EXECUTIVE SESSION:**

The Board entered into executive session at 5:09 p.m. to discuss potential litigation. The Board returned to regular session at 5:25 p.m.

**COMMISSIONER'S REPORT:**

Commissioner Ricker discussed the Section IV meeting with the Board.

Ms. Pottinger informed the Board that Commissioner Schoonmaker had been elected to the Board for the Shoreline Chamber of Commerce.

The Board scheduled a special meeting for March 28, 2013 at 11:00 a.m.

**NEXT MEETING:** March 28, 2013 at 11:00 a.m.

**ADJOURN:** The meeting adjourned at 5:37 p.m.

---

---

---

**COMMISSIONERS**