

The regular meeting of April 1, 2013 was called to order at 2:02 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Barb Shosten, Finance Manager and Jaime Placencia, Executive Assistant.

PUBLIC COMMENT:

None.

APPROVAL OF VOUCHERS:

Commissioner Haines made a motion to approve vouchers 9392-9421 from the Maintenance Fund in the amount of \$19025.11 and vouchers 200147-200152 from the Construction Fund in the amount of \$35,740.96. Commissioner Ricker seconded the motion and the motion passed unanimously.

NEW / OLD BUSINESS:

Mr. Dave Findlay of FCS Group discussed a Regional Utility Study with the Board. Commissioner Ricker and Commissioner Haines asked what the purpose of the study was and what the District hopes to accomplish. Mr. Findlay informed the Board that it was a way to determine whether or not there was a better way to do business or a better way to benefit the area of customers. Mr. Findlay explained that he will take the lead on the study to ensure that it is an independent study. Mr. Findlay left at 3:15 p.m.

Mr. Denny Clouse joined the meeting at 2:49 p.m.

The Board discussed Resolution 2013.04.18: Approving Contract with CHS Engineers, LLC for General Engineering Services, Commissioner Haines made a motion to approve the resolution, Commissioner Schoonmaker seconded the motion. After some discussion the Board tabled the resolution.

Ms. Pottinger discussed the bid results for CIP #2012-03: Wireless Carrier Building Project. It was noted that one bid was received from Wren Construction after the bid opening deadline.

The following resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Haines and approved unanimously by the Board:

Resolution 2013.04.19: Awarding the Contract for CIP #2012-03, Wireless Carrier Building Project.

Ms. Pottinger discussed the Kerschbaum Property and let them know that the closing has been done and that King County and the City of Shoreline will be notified so that the permit process can move forward.

Ms. Pottinger discussed the proposed bylaws changes for WASWD. Ms. Pottinger said she will compile all of the Commissioners' comments so that they can be presented to the WASWD Board at the upcoming Spring conference.

MANAGER'S REPORT:

Ms. Shosten discussed the 2011 Annual Report with the Board.

Ms. Placencia updated the Board on the Fix a Leak Week program.

Ms. Pottinger updated the Board on the status of ongoing District projects.

Ms. Pottinger informed the Board that Ms. Terri Gregg of Seattle Public Utilities wants to meet to discuss a variety of District issues, including the Sensus meters that the District is purchasing.

Ms. Pottinger discussed the City of Shoreline's request to participate in a frequent aerial photography program compared to the proposed Regional program planned for in 2015. She informed the Board that participation in a regional project is significantly cheaper as it is done every 5-6 years as opposed to a more frequent, smaller project. Most of the District's service area is built out and there are very little changes that could be seen in a more frequent program. The Commissioners agreed and recommended she get back to the City of Shoreline.

Ms. Pottinger discussed the King County investment pool and informed the Board that she was notified a small settlement posting will be done shortly.

Ms. Pottinger discussed the signs for the new administration building. The Board agreed to wait on getting the signs except for the bronze plaque.

Ms. Pottinger discussed the furniture and case work at the customer service area of the new administration building. Ms. Shosten suggested waiting to give feedback to Driftmier Architects so that the matter could be discussed with staff and a definite answer could be given regarding furniture arrangements.

Ms. Pottinger discussed e-mail correspondence received regarding the newsletter.

Ms. Pottinger asked the Board if they would like to participate in staffing of the Growth Management Planning Council, Regional Water Quality Committee and the Metropolitan Water Pollution Abatement Advisory Committee. After some discussion the Board agreed to participate and instructed staff to contribute \$1500.00.

COMMISSIONER'S REPORT:

Commissioner Ricker discussed a name change for the District. Commissioner Pottinger agreed to bring the results from the second half of the District to an upcoming April meeting.

The Board scheduled a special meeting for May 2, 2013 at 12:30 p.m.

NEXT MEETING: April 8, 2013 at 9:00 p.m.

ADJOURN: The meeting adjourned at 4:22 p.m.

COMMISSIONERS