

The regular meeting of April 3, 2012 was called to order at 3:03 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Mary O'Day, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

**PUBLIC COMMENT:**

None.

**APPROVAL OF MINUTES:**

Commissioner Haines made a motion to approve the minutes for the March 20, 2012 Regular Meeting, the March 26, 2012 Special Meeting and the March 27, 2012 Regular Study Session. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

**NEW / OLD BUSINESS:**

Ms. Pottinger informed the Board that she contacted each of the churches that have been in contact with the District regarding their rates. She informed the Board that District staff had met with FCS Group to discuss a new model for the commercial rate class. She stated that they will be able to present them with new numbers in May.

The Board tabled Resolution 2012.04.24: Resolution Extending City of Shoreline Franchise Agreement.

Ms. Pottinger informed the Board that she is to meet with Shoreline City Manager, Julie Underwood on Monday, April 9, 2012 to discuss the franchise agreement.

**MANAGER'S REPORT:**

Ms. Pottinger informed the Board that Relaena Sindelar will have an article to run in the DJC to them by Monday, April 9, 2012.

Ms. Pottinger informed the Board that the project for the Administration Building Remodel will be going out to bid on April 17, 2012.

Ms. Pottinger informed the Board that an insurance questionnaire was completed by the District for Enduris.

Ms. Pottinger informed the Board that the state auditor's office has requested to schedule the meeting for April 23, 2012 at 8:00 a.m.

Ms. Pottinger informed the Board that the District has received a request to provide their entire agenda packets on their website. After some discussion, the Board agreed that the packets should be made available online.

Ms. Pottinger informed the Board that Misty Cobb from United Pipe & Supply had provided a quote to the District for the automated meter reading unit. The Board directed District staff to move forward with the purchase since it has been budgeted for.

**EXECUTIVE SESSION:**

The Board went into executive session to discuss Real Property at 3:43 p.m. The Board returned to regular session at 3:49 p.m.

Ms. Pottinger asked the Board if they preferred to have 1 or 2 smart boards for the board room in the new Administration Building. The Board agreed that 1 is sufficient.

Ms. Pottinger informed the Board that Comcast will require approximately 60 days in order to get internet service at the temporary building and that the District will contact other internet providers to see if they are able to provide service there any sooner.

Mrs. O'Day informed the Board a letter from a customer thanking the District for great customer service and quick response.

**COMMISSIONER'S REPORT:**

Commissioner Haines discussed the most recent Shoreline City Council meeting.

Ms. Pottinger reminded the Board about the joint meeting with Highland Sewer District and Ronald Wastewater District on April 4, 2012 at 11:00 a.m.

**NEXT MEETING:** Wednesday, April 4, 2012, 11:00 a.m.

**ADJOURN:** The meeting adjourned at 4:31 p.m.

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**COMMISSIONERS**