

The regular meeting of April 16, 2013 was called to order at 3:01 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager, Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Ricker made a motion to approve the minutes for April 9, 2013 regular meeting. Commissioner Haines seconded the motion, the motion was passed unanimously and the Board signed the minutes.

NEW / OLD BUSINESS:

The Board discussed the board room in the new administration building and different options regarding letting outside agencies utilize the space as a meeting room. Mr. Maron posed questions for the Board to consider such as if the facilities will be made available to both profit and non profit groups or just local government. The Board agreed to discuss the matter further.

Mr. Dave Findlay of FCS Group discussed the Interlocal Agreement for a Study of a Regional Water / Sewer Utility for Northwest King County with the Board. The Board agreed that all contacts will go thru FCS Group and CHS Engineers.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2013.04.20: Approving Interlocal Agreement for Study of Regional Water / Sewer Utility for Northwest King County.

Resolution 2013.04.21: Approving Contract with FCS Group and CHS Engineers, LLC for Regional Governance Study.

The Board discussed a name change for the District. The Board asked staff what the timeframe was for the signs on the new administration building. District staff reported that there is a 9 week lead time for permanent signs. Mr. Maron informed the Board that the process of changing the District name would involve them approving a Resolution and then King County would need to approve the name change as well.

Ms. Pottinger discussed dates for a Board retreat and stated that it would potentially be on June 25th. Ms. Pottinger stated possible topics would include a name change, the maintenance facility and goals for next year's budget plan.

MANAGER'S REPORT:

Ms. Shosten informed the Board that she is currently working on the getting the information for the school district and hopes to have it by the end of April.

Ms. Pottinger a project manager position and presented a cost comparison between having consultants to the work versus hiring a full time employee. After some discussion, the Board agreed that it would be advantageous to the District to hire a full time field inspector / project manager.

Mr. Clouse reminded the Board that there will be a public meeting on April 24, 2013 at 7:00 p.m. to discuss the District's projects.

Mr. Clouse informed the Board that the new administration building and back lot should be complete by August.

Ms. Pottinger and Mr. Clouse discussed the roof on the building of the administration building.

Mr. Clouse discussed the furniture at the new administration building and suggested they get new desks for the front customer service area and use what the District already has in other parts of the building. The Board stated that they think they should hold off on purchasing new furniture. Ms. Shosten asked the Board their reasoning for not spending the money on the furniture when there is enough in the budget. The Board stated they are trying to be sensitive to public perception and that it would be better to purchase new furniture at a later date.

COMMISSIONER'S REPORT:

Commissioner Haines discussed projects taking place on 10th Avenue NE and NE 175th in Shoreline.

NEXT MEETING: May 2, 2013 at 12:30 p.m.

ADJOURN: The meeting adjourned at 4:57 p.m.

COMMISSIONERS