

The regular meeting of May 14, 2013 was called to order at 3:04 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager, Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

**PUBLIC COMMENT:**

None.

**NEW / OLD BUSINESS:**

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

**Resolution 2013.05.25: Approving Remaining Portion of Change Order #3 for CIP 2011-01: Administration Building Remodel Project.**

Ms. Placencia discussed the results of the Fix a Leak Week Challenge that the District held. Ms. Placencia informed the Board that nearly every school showed improved participation and that the winner, King's Elementary went from 44% to 89% having 11 classrooms with perfect participation.

The Board discussed a possible name change for the District and agreed that they should postpone discussions until after the governance study is complete. Mr. Clouse verified with the Board that it is ok to put up the temporary signage at the new administration building; the Board agreed.

Commissioner Haines asked what the status of the roof is on the new building. Mr. Clouse informed the Board that they will be meeting to discuss the roof this week.

**MANAGER'S REPORT:**

Ms. Pottinger stated she will draft a response letter to the Shoreline Fire Department regarding a joint meeting.

Ms. Pottinger informed the Board that 9 applications were received for the Field Inspector / Project Manager position and that 2 interviews have been held so far and they expect to have 1 more before hiring.

Ms. Pottinger discussed the PNWS – AWWA conference in Spokane. Mr. Clouse noted that former District Manager Cynthia Driscoll now has a scholarship in her name.

Ms. Pottinger reminded the Board that a party is being held for Dan Hammer's retirement from Mukilteo Water and Wastewater District on Thursday, May 30<sup>th</sup>, 2013.

Ms. Pottinger informed the Board that the WASWD Board Meeting was moved to May 20<sup>th</sup>.

Commissioner Ricker informed the Board that he will be out of town next week.

**EXECUTIVE SESSION:**

The Board entered into executive session at 3:32 p.m. to discuss potential litigation. The Board returned to regular session at 3:54 p.m.

**COMMISSIONER'S REPORT:**

Commissioner Schoonmaker informed the Board that he will possibly miss a meeting in June due to medical reasons.

Mr. Clouse informed the Board that he will be on the PNWS committee which selects the winners of the scholarships they give out.

Ms. Pottinger informed the Board that she, along with other representatives, will be putting on a leadership conference.

Commissioner Haines discussed the agenda for Ronald Wastewater District and Olympic View.

**NEXT MEETING:** May 21, 2013 at 3:00 p.m.

**ADJOURN:** The meeting adjourned at 4:07 p.m.

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**COMMISSIONERS**