

The regular meeting of May 21, 2013 was called to order at 3:07 p.m. Present were Commissioners Charlotte Haines and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager, Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes from April 16, 2013 regular meeting, May 2, 2013 special meeting, May 6, 2013 special meeting and the May 14, 2013 regular meeting. Commissioner Schoonmaker seconded the motion, the motion passed and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Haines made a motion to approve vouchers 9621-9656 from the Maintenance Fund in the amount of \$104,310.63 and vouchers 200165-200171 from the Construction fund in the amount of \$44, 999.87. Commissioner Schoonmaker seconded the motion, the motion passed and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and approved by the Board:

Resolution 2013.05.26: Approving Amendment #2 to the Contract with BHC Consultants, LLC to Separate CIP #4 From North City Pump Station Project.

Resolution 2013.05.27: Approving Amendment #3 to the Contract with BHC Consultants, LLC to Provide Construction Inspection / Administration Services For CIP #4.

Ms. Relaena Sindelar of Sindelar Communications & Marketing presented the final draft of the 2012 Annual Water Quality Report to the Board.

Ms. Sindelar updated the Board on the status of various communications articles from the District. Ms. Sindelar also informed the Board that she will be out of town for 2 weeks in August.

MANAGER'S REPORT:

Ms. Shosten discussed a customer's late fee with the Board. After some discussion, the Board agreed that because of the District policy, they are not able to waive the late fee.

Ms. Pottinger discussed the upcoming Section IV meeting for WASWD.

Ms. Pottinger discussed the opportunity to be a sponsor for Celebrate Shoreline. After some discussion, the Board agreed to sponsor the event.

EXECUTIVE SESSION:

The Board entered into executive session at 4:15 p.m. to discuss potential litigation. The Board returned to regular session at 4:27 p.m.

Mr. Maron left at 4:28 p.m.

COMMISSIONER'S REPORT:

Commissioner Haines discussed the most recent Shoreline City Council meeting.

NEXT MEETING: June 4, 2013 at 4:00 p.m.

ADJOURN: The meeting adjourned at 4:31 p.m.

COMMISSIONERS