

The regular meeting of July 2, 2013 was called to order at 3:00 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager, Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes for the June 18, 2013 Regular Board Meeting and the June 19, 2013 Special Board Meeting as amended. Commissioner Ricker seconded the motion and the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Ricker made a motion to approve vouchers 9731-9766 from the Maintenance Fund in the amount of \$92,364.49 and vouchers 200185-200189 from the Construction fund in the amount of \$168,702.30. Commissioner Haines seconded the motion, the motion passed and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2013.07.29: Authorizing Public Use of District Meeting Room and Establishing Policies and Procedures Governing Such Use.

The Board discussed the possible shared use of the Brugger's Bog property with the City of Shoreline.

EXECUTIVE SESSION:

The Board entered into executive session at 3:21 p.m. to discuss real property and potential litigation. The Board returned to regular session at 4:28 p.m.

NEW / OLD BUSINESS:

Ms. Pottinger discussed final notice door tags with the Board. After some discussion the Board agreed that due to the cost impact on delivery, door tags will no longer be sent out except to those tenants who do not receive the bill directly.

MANAGER'S REPORT:

Ms. Pottinger discussed Point Wells with the Board.

Ms. Pottinger discussed her interest in working on the Public Works Board.

Mr. Clouse discussed the most recent Operating Board meeting.

Ms. Shosten discussed the sales tax audit.

Ms. Clouse discussed the status of the tank site project.

Ms. Pottinger discussed the upcoming Solar Fest.

Ms. Pottinger discussed the insurance risk pool. She informed them that she believes it is worth looking into but would like to wait until next year to look into it so that she can focus on the information for the schools which is almost complete.

COMMISSIONER'S REPORT:

Commissioner Ricker asked about the outcome of discussion regarding the purchase of new furniture for the administration building. Ms. Pottinger informed Commissioner Ricker that she received instruction from the Board at the last meeting to move forward with the purchase of the furniture.

Commissioner Ricker asked what the status is with the school district. Ms. Shosten reiterated that the information had already been given to the schools regarding their billing.

Commissioner Ricker discussed the WASWD Attorney’s Group.

Commissioner Ricker discussed a shared purchasing process that the District can use when buying equipment. Mr. Clouse informed the Board that the District already implements such a process.

Commissioner Ricker discussed the WASWD Bylaws.

Commissioner Ricker discussed the Retrospective Rating Program.

Mr. Clouse informed the Board he has a meeting on Tuesday, July 9, 2013 for the WASWD Scholarship committee and will most likely be late to the Commissioner meeting.

Commissioner Haines discussed the North City Jazz Walk.

Mr. Clouse informed the Board that CIP #4 is completed and ready for the City to do their overlay.

NEXT MEETING: July 9, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 5:18 p.m.

COMMISSIONERS