

The regular study session of July 10, 2012 was called to order at 3:02 p.m. Present were Commissioners Charlotte Haines and Larry Schoonmaker; Diane Pottinger, District Manager, Denny Clouse, Operations Manager; Mary O'Day, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

NEW / OLD BUSINESS:

Mr. Clouse presented Resolution 2012.07.46: Amending Contract with CHS Engineers to Amend Comp Plan. After some discussion, Commissioner Haines made a motion to approve Resolution 2012.07.46, Commissioner Schoonmaker seconded the motion and the motion passed.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and passed by the Board:

Resolution 2012.07.47: Amending Contract with Driftmier Architects for CIP 2011-01: Administration Building Remodel.

Resolution 2012.07.48: Awarding Contract for CIP 2010-09: SCADA / Telemetry System Upgrade.

Mr. Clouse discussed fire systems and explained to the Board that currently the District Code requires people to have a separate meter for their fire system, however, the fire department is permitting flow-thru systems. Mr. Clouse explained that if a house has a flow thru system and their bill is delinquent and subsequently service is disconnected for non-payment, their fire sprinklers would not have water on it. Mr. Clouse informed the Board that he will be attending a meeting to discuss how the matter affects the District and what actions should be taken.

Mrs. O'Day informed the Board that the District had received a letter from the Shoreline School District regarding their rates. The Board discussed the rates and how they compare to other non-residential entities. The Board asked Ms. Pottinger to draft a response to the school and include the report that FCS Group had written regarding the new rate structure.

Ms. Pottinger discussed the Administrative Office move to the temporary facility. She pointed out that if employees work on Saturday, they would not be able to use their comp time because according to the District Personnel Manual, comp time needs to be used in the same pay period that it is earned. After some discussion, Commissioner Haines made a motion to allow employees to use the comp time they earn in the July 1-15, 2012 pay period in the July 16-31, 2012 pay period. Commissioner Schoonmaker seconded the motion and the motion passed.

Ms. Pottinger presented a booth idea for the 2012 Celebrate Shoreline. The Board discussed and agreed that staff should move forward with purchasing a water cooler and reusable water bottles.

MANAGER'S REPORT:

Ms. Pottinger updated the Board on the status of various District projects.

Mr. Clouse informed the Board that the bid opening for the Administration Building Remodel is scheduled for July 17, 2012 at 2:00 p.m. Because of the bid opening time, the Board changed the Regular Meeting for July 17, 2012 for 8:45 a.m. The Board also scheduled a special meeting for July 31, 2012 at 3:00 p.m. to award the bid for the project.

Commissioner Ricker arrived at 4:15 p.m.

Mrs. O'Day gave information to the Board regarding the number of meetings they have attended year to date.

Mrs. O'Day informed the Board that they will be receiving a list of liens to be filed at the next meeting.

Mrs. O'Day presented an affidavit of lost receipt for the Board to sign from Ms. Pottinger.

Ms. Pottinger informed the Board that she received comments from the City regarding the proposed franchise agreement.

Ms. Pottinger informed the Board that she had met with Shoreline City Councilperson Chris Eggan to discuss the SPU acquisition.

Ms. Pottinger informed the Board that the District received an invitation for a special open house from the Ridgecrest Development.

Mr. Maron left at 4:33 p.m.

COMMISSIONER'S REPORT:

Commissioner Ricker discussed legislation regarding final bills.

NEXT MEETING: July 17, 2012 at 8:45 a.m., Regular Meeting

ADJOURN: The meeting adjourned at 4:43 p.m.

COMMISSIONERS