

The special meeting of August 6, 2013 was called to order at 2:08 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; and Barb Shosten, Finance Manager.

**PUBLIC COMMENT:**

None.

**NEW / OLD BUSINESS:**

Rick and Lee Driftmier, The Driftmier Architects, were present to discuss the meeting that was held on Monday, August 5 involving the status of the roof. Present at that meeting were representatives from the District, MJ Takisaki, Driftmier Architects, Weatherholt, Snyder and Sarnafil. Everyone onsite agreed that it was a good roof, it was installed as per the specifications but it doesn't look good. Commissioner Ricker and Denny Clouse reviewed the photographs that were taken at other facilities in the south end of Puget Sound that had roofs with similar materials. The Board reviewed examples of the material that was cut from the roof and a sample of the patch. .

At 2:24, Bob from Weatherholt, called in to discuss his recommendations about the roof and where we should go from here. After much discussion, the Board of Directors has directed Driftmier Architects to write a letter to the contractor and ask that ribs 3-12 be replaced and if they are replaced adequately, the District will consider the product acceptable.

**APPROVAL OF MINUTES:**

Commissioner Ricker made a motion to approve the minutes for the July 23, 2013 Special. Commissioner Haines seconded the motion and the motion passed unanimously. The Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Ricker made a motion to approve vouchers 9821-9864 and 9868-9872 from the Maintenance Fund in the amount of \$133,520.41 and vouchers 200197-200205 from the Construction fund in the amount of \$449,926.02. Commissioner Haines seconded the motion, the motion passed and the Board signed the vouchers.

**NEW / OLD BUSINESS:**

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

**Resolution 2013.08.31: Amendment No. 3 to the Contract between Shoreline Water District and RH2 Engineering Related to the 3.7 MG Reservoir Project.**

**COMMISSIONER'S REPORT:**

Commissioners Ricker and Haines updated the Board with their observations of recent city council activities both local and other cities within Puget Sound area.

**MANAGER'S REPORT:**

Ms. Shosten continued her financial discussion from the last previous board meeting.

Ms. Pottinger updated the Board as to the status of the District's Water System Plan as it relates to the approval process.

Ms. Pottinger, with input from Ms. Perez, discussed the number of customers that were on the shut off list and the number of folks that were actually shut off. The number is higher this month than it has been Ms. Perez had phoned all the customers that were on the list and found that some folks were waiting for the notice to be put on their door prior to making payments. Ms. Perez informed them the District would no longer be providing a 4<sup>th</sup> reminder (door tag) for those accounts on the shut off lists.

Ms. Pottinger updated the board with the status of the joint study with Ronald Wastewater and other utility providers in the area. She said the consultants expected to have the report ready in September.

Ms. Pottinger discussed the Rain City Rotary's proposal for using the meeting room for the first two meetings each month. A copy of their request was handed out. The Board agreed to allow the use of the room for their September 5 meeting and they would discuss continued reoccurring meetings following that event.

**NEXT MEETING:** August 12, 2013 at 10:00 a.m.

**ADJOURN:** The meeting adjourned at 4:45 p.m.

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**COMMISSIONERS**