

The regular meeting of August 20, 2013 was called to order at 3:03 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the amended minutes from the July 16, 2013 regular meeting and the minutes from the August 6, 2013 regular meeting and the August 12, 2013 special meeting. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Haines made a motion to approve vouchers 9873-9904 from the Maintenance Fund in the amount of \$360,995.35 and vouchers 200206-200217 from the Construction Fund in the amount of \$303,938.89. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

A representative from VEBA met with the Board to explain changes to the VEBA plan that will take effect January 2014.

Ms. Pottinger informed the Board that they had received a letter from Seattle Public Utilities regarding the District's water bill for Station 191. Ms. Pottinger also informed the Board that water billing will be discussed at the next Seattle Operating Board meeting.

The Board tabled discussing the name change for the District.

MANAGER'S REPORT:

Ms. Pottinger informed the Board that she and Ms. Shosten are working on a letter to the Shoreline School District.

Mr. Clouse updated the Board on the status of ongoing District project.

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Ms. Pottinger reported on the North City Jazz Walk, the Chamber of Commerce dinner, the Ridgcrest Neighborhood Association ice cream social and Celebrate Shoreline events.

Ms. Pottinger informed the Board that an article will be published by the Department of Health regarding the District's "Fix a Leak Week Challenge".

Ms. Pottinger discussed scheduling a joint Board meeting with Ronald Wastewater District. After some discussion, the Board agreed tentatively to a meeting on September 23, 2013.

Ms. Pottinger informed the Board that she is working on a draft newsletter with the goal of having it out in September.

Ms. Shosten informed the Board that the District is hiring a temp worker to help at the front counter 4 hours per day.

Ms. Pottinger informed the Board that the District had a joint press release with Northwest Church done regarding the District's purchase of the property for use as the maintenance facility.

Ms. Pottinger informed the Board that a joint meeting is going to be held the week of the 16th between the City of Shoreline and the City of Lake Forest Park to discuss water utilities.

EXECUTIVE SESSION:

The Board entered into executive session to discuss potential litigation at 4:05 p.m. The Board returned to regular session at 4:19 p.m.

Mr. Maron left at 4:20 p.m.

COMMISSIONER’S REPORT:

Commissioner Haines discussed the Jazz Walk. She informed the Board that a Jazz Walk Committee meeting will be held on Monday, September 9, 2013 at 5:15 p.m.

NEXT MEETING: August 27, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 4:38 p.m.

COMMISSIONERS