

The regular meeting of September 4, 2012 was called to order at 3:03 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager; Jaime Placencia, Executive Assistant and Andy Maron, District Attorney.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Commissioner Haines made a motion to approve the minutes for the August 21, 2012 Regular Meeting as amended. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Schoonmaker made a motion to approve Vouchers 8831-8868 from the Maintenance Fund in the amount of \$302,646.45 and Vouchers 20080-20081 from the Construction Fund in the amount of \$11,736.22. Commissioner Haines seconded the motion, the motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and approved unanimously by the Board:

Resolution 2012.08.58: Authorizing Purchase and Sale Agreement.

EXECUTIVE SESSION:

The Board entered into executive session to discuss personnel issues at 3:22 p.m. Ms. Pottinger joined the executive session at 3:46 p.m. The Board returned to regular session at 3:54 p.m.

Ms. Pottinger informed the Board that she and Michael Derrick, District Manager for Ronald Wastewater District had met to discuss the feasibility of co-locating once the new administration building is completed and inquired if this is something the Board would be interested in. Commissioner Haines stated she does not want to jeopardize the employees or the District by co-locating. Commissioner Ricker asked whether or not the new building would be able to house all of the employees with ample space. Ms. Pottinger stated she believed it could. After some discussion, the Board agreed that the timing is not good and that maybe after 2017, it is an option that could be considered.

The Board tabled the discussion regarding membership with the Chamber of Commerce.

The Board tabled Resolution 2012.08.56 and Resolution 2012.08.57 until the September 17, 2012 Special Meeting.

The Board discussed employee travel to national conferences. Mr. Clouse informed the Board that the per diem, often times, is not sufficient to cover expenses. After some discussion, Commissioner Haines made a motion to raise the per diem rate to national conferences to \$135 per day. Commissioner Schoonmaker seconded the motion and the motion passed unanimously.

The Board tabled discussing the WASWD Bylaws until the September 17, 2012 Special Meeting.

Ms. Pottinger discussed the September 5, 2012 Public Hearing that the District is holding to get public comment from the District's customers regarding the potential purchase of the SPU water system by the City of Shoreline.

The following resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Haines and passed unanimously by the Board:

Resolution 2012.08.59: Declaring Assets Owned by the District to be Surplus and Authorizing Disposal Thereof.

MANAGER'S REPORT:

Mr. Clouse updated the Board on the status of ongoing District projects.

Mr. Clouse updated the Board on the status of ongoing Developer projects.

Ms. Pottinger informed the Board that a Public Hearing will be held on October 2, 2012 regarding the leases for the wireless carriers.

Ms. Pottinger asked the Board if they had given any more thought to the District contracting with Doxo, Inc. to get paperless billing services. The Board agreed that the District should provide an online option for its customers and asked District staff to have a resolution prepared for the next regular Board meeting.

COMMISSIONER’S REPORT:

Commissioner Ricker discussed the chip seal work that is being done.

Commissioner Haines discussed the most recent Shoreline City Council meeting.

LEGAL REPORT:

Mr. Maron discussed the lawyer group for WWUC that is working on a “fix” for the Lane v. Seattle court case.

Mr. Maron left at 4:12 p.m.

Ms. Pottinger updated the Board on the public records request from the Shoreline School District.

Ms. Pottinger informed the Board she hopes to have a newsletter out this week.

Ms. Pottinger informed the Board that Mrs. O’Day had given the District her letter of resignation which will be effective October 2012.

Mrs. O’Day provided a payroll report to each of the Commissioners.

Commissioner Schoonmaker reported on a lunch that he had with Councilperson Chris Eggen to discuss how the District and the City can work together in the future to build better working relationships.

NEXT MEETING: September 5, 2012, Public Hearing

ADJOURN: The meeting adjourned at 4:56 p.m.

COMMISSIONERS