

The regular meeting of September 6, 2011 was called to order at 3:00 p.m. Present were Commissioners Charlotte Haines and Larry Schoonmaker; Stu Turner, District Manager; Denny Clouse, Operations Manager, Mary O'Day, Finance Manager; Jaime Gray, Executive Assistant and Andrew Maron, District Attorney.

**PUBLIC COMMENT:**

The Board was presented with a letter from a customer requesting that the \$25 meter reading fee be waived on the customer's final bill. After a short discussion, the Board agreed that this fee is not able to be waived.

**APPROVAL OF MINUTES:**

Commissioner Haines made a motion to approve the minutes for the August 15, 2011 Regular Meeting, August 23, 2011 Study Session and August 30, 2011 Study Session. Commissioner Schoonmaker seconded the motion, the motion passed and the Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Haines made a motion to approve Vouchers 2384-2415, 7854-7904 and 7909-7911 from the Maintenance Fund in the amount of \$222,428.37 and Vouchers 7905-7908 and 7912 from the Construction Fund in the amount of \$138,569.68. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the vouchers.

**NEW / OLD BUSINESS:**

Mr. Turner suggested that the Board discuss the selection process for a new District Manager. The Board agreed, and scheduled a special meeting for Tuesday, September 13, 2011 at 3:00 p.m. so that all Board members could be present.

The following resolutions were presented, discussed, moved by Commissioner Haines for approval, seconded by Commissioner Ricker and passed unanimously by the Board:

**Resolution 2011.09.24: Accepting the Work of Buno Construction for CIP #2009-03: 25<sup>th</sup> Avenue NE Water Main Extension.**

**Resolution 2011.09.25: Approving Contract with MSA to Provide Services During Construction for CIP #2010-07, Supply Station #4.**

**Resolution 2011.09.26: Accepting the Work of Interwest Construction for CIP #2009-02: 2.0 MG Reservoir Fill Line Project.**

Mr. Turner informed the Board that a Study Session to discuss the rate study has been scheduled with FCS Group for Thursday, September 22, 2011 at 1:00 p.m.

Mr. Turner informed the Board that he would like to discuss the wages of the District employees. He informed the Board that he had been approached by a few employees that have some concerns. Commissioner Haines asked when the last increase was. District staff informed the Board that it has been three years since the wages have been updated. The Board agreed that the issue should be on the agenda for the next regular meeting.

**MANAGER'S REPORT:**

Mr. Clouse updated the Board on the status of ongoing District projects.

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Mr. Turner informed the Board that he discussed "ERUs" at the Operating Board meeting.

Mrs. O'Day presented information to the Board regarding a single person holding elected positions at multiple entities.

Mrs. O'Day informed the Board that District staff attended an open house for Olympic View Water & Sewer District.

**COMMISSIONER'S REPORT:**

Commissioner Haines asked about the status of real property acquisition. Mr. Maron informed the Board that any decisions regarding property are on hold until the Board makes a decision on the CIP timeline.

Commissioner Haines discussed the tree lighting which will take place on December 3, 2011 and that she would appreciate any volunteers from the District.

Mr. Turner informed the Board that the Rotary has asked if the District would be willing to host a luncheon on October 11, 2011. He stated that it would be catered by Rotary and would be of no cost to the District. The Board agreed to host the event.

**NEXT MEETING:** September 13, 2011, Special Meeting

**ADJOURN:** The meeting adjourned at 4:01 p.m.

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**COMMISSIONERS**