

The regular meeting of October 15, 2013 was called to order at 3:12 p.m. Present were Commissioners Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager and Jaime Placencia, Executive Assistant.

PUBLIC COMMENT:

None.

MINUTES:

Commissioner Ricker made a motion to approved the minutes of October 1, 2013 Regular Board Meeting. Commissioner Schoonmaker seconded the motion, the motion passed and the Board signed the minutes.

VOUCHERS:

Commissioner Ricker made a motion to approve vouchers 10026-10058 from the maintenance fund in the amount of \$488,386.47 and vouchers 200235-200239 from the construction fund in the amount of \$173,721.58. Commissioner Schoonmaker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

Commissioner Haines arrived at 3:17 p.m.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker and approved unanimously by the Board:

Resolution 2013.10.40: Approving the Application for Water System Extension Agreement for the ABC Property.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2013.10.41: Approving Contracts for Site Designs of a Maintenance Facility.

Resolution 2013.10.42: Approving Amendment No. 4 to the Contract Between Shoreline Water District and RH2 Engineering Related to the 3.7 MG Reservoir Project.

MANAGER'S REPORT:

Ms. Shosten updated the Board on the annual audit.

Ms. Shosten informed the Board that Ms. Pottinger put together a reimbursement request for the DWSRF loan.

EXECUTIVE SESSION:

The Commissioners went into executive session at 3:30 p.m. to discuss real property and returned to regular session at 3:37 p.m.

The Board instructed District staff to move forward with putting together a resolution for a purchase and sale agreement.

Ms. Pottinger proposed the Board have a special meeting on Thursday, October 17 to discuss the different designs for the maintenance facility. After some discussion, the Board scheduled a special meeting for Tuesday, October 22, 2013 at 3:00 p.m.

Ms. Pottinger informed the Board that she and Relaena Sindelar are working to finish up a questionnaire for all participating organizations for the joint governance study.

Mr. Clouse discussed the lighting on the administration building.

Ms. Shosten briefly discussed the 2014 water rates with the Board as well as proposed changes to the billing statements.

Ms. Pottinger informed the Board that Ms. Placencia had contacted Sarah Conrardt regarding updating the District logo.

Ms. Pottinger informed the Board that she was appointed to the Washington State Public Works Board.

COMMISSIONER’S REPORT:

Commissioner Schoonmaker inquired about getting blinds for the Board room. District staff informed the Board that they could look into pricing.

NEXT MEETING: October 22, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 4:25 p.m.

COMMISSIONERS