

The regular meeting of October 20, 2009 was called to order at 3:06 p.m. Present were Commissioners Larry Schoonmaker, Ron Ricker and Charlotte Haines; Stu Turner, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager and Jaime Gray, Executive Assistant.

PUBLIC COMMENT:

No comment.

APPROVAL OF MINUTES:

Commissioner Larry Schoonmaker made a motion to approve the minutes for the October 6, 2009 Regular Meeting. Commissioner Ron Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Larry Schoonmaker made a motion to approve Vouchers 1705-1719, 5947-5980 and 5983-5985 from the Maintenance Fund in the amount of \$262,685.98 and Vouchers 5981 and 5982 from the Construction Fund in the amount of \$6,788.83. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolutions were presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, approved unanimously and signed by the Board:

Resolution 2009.10.45: Hydraulic Model Update and System Analyses.

Resolution 2009.10.48: Approving Change Order for Additional Work on 15th Avenue NE Extension Project #CIP-2009-01.

Resolution 2009.10.49: Approving Amendment No 1 to CIP-2009-03, 25th Avenue NE Water Main Extension.

Resolution 2009.10.50: Approving Amendment No 1 to CIP-2009-02, Supply Station 2 and 2.0 MG Reservoir Inlet Piping.

The following resolution was presented, discussed and moved by Commissioner Schoonmaker. The motion was seconded by Commissioner Haines. The resolution passed by a vote of 2 to 1, with Commissioner Ricker voting no.

Resolution 2009.10.46: Adding Section 302, Military Spouse Leave, to the SWD Personnel Manual.

Mr. Turner informed the Board that the District received 19 statements of qualifications for the Space Needs Analysis. The Board asked that Mr. Turner trim the list down to 3 – 6 firms. The Board then scheduled a Study Session for Tuesday, October 27, 2009 at 3:00 p.m. to discuss the remaining firms.

MANAGER'S REPORT:

Mr. Clouse updated the Board on the status of ongoing District projects.

Mr. Clouse updated the Board on the status of various Developer projects.

Mr. Turner informed the Board that the WASWD Special Board meeting had been cancelled.

Mr. Turner informed the Board that Mr. Clouse met with HDR and that they would like to meet with the Board to do a presentation on asset management. The Board said that they would be interested and changed the start time of the November 3, 2009 Board Meeting from 3:00 p.m. to 2:30 p.m. to allow them to make a presentation.

Mrs. O'Day asked the Board if they would like to attend an Employment Law class on November 10, 2009. Commissioner Ricker and Commissioner Haines stated they would like to attend.

Mrs. O'Day discussed a presentation done at the WASWD Section IV meeting on water re-use.

Mr. Turner informed the Board that letters had been distributed to each of the cell site tenants regarding the removal of their equipment so that the tank can be painted. Mr. Turner explained that the start date of the project would most likely get pushed out to the Spring of 2011 because the District is required to give each company a 360-day notice of lease termination.

Mr. Turner informed the Board he was looking at re-financing the existing debt that the District has. He explained that this would work with the District's plan to update the Hydraulic Model, which would in turn affect the District's CIP list.

Mr. Turner asked the Board if they would like him to send a letter to the Shoreline City Council regarding coordination of projects. The Board agreed it would be a good way to keep the lines of communication open with the City.

COMMISSIONER REPORT:

Commissioner Ricker discussed the WASWD quarterly section meeting.

Commissioner Haines informed the Board that she had volunteered the District to host the Section IV meeting for January 18, 2010, however, because it falls on a holiday she will contact them to see if that is the correct date.

NEXT MEETING: October 27, 2009.

ADJOURN: The meeting adjourned at 4:57 p.m.

COMMISSIONERS