

The special meeting of October 22, 2013 was called to order at 3:02 p.m. Present were Commissioners Charlotte Haines and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

**PUBLIC COMMENT:**

None.

**NEW / OLD BUSINESS:**

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and approved by the Board:

**Resolution 2013.10.43: Declaring Certain District Personal Property to be Surplus and Authorizing the Disposal Thereof.**

**Resolution 2013.10.44: Appointing the Finance Manager and the District Manager of the District, for the Purpose of Designating Certain Expenditures for Potential Reimbursement from Bonds that may be Authorized and Approved for Issuance by the Board of Commissioners in the Future.**

Ms. Pottinger and the Board discussed the Joint Utility Study Workshop that took place on October 14, 2013. Ms. Pottinger informed the Board that she had received questions from participating utilities regarding the workshop. Commissioner Haines reported getting good feedback. Ms. Pottinger discussed a letter she received from Debbie Tarry of the City of Shoreline with questions about the joint study.

**COMMISSIONER'S REPORT:**

Commissioner Haines informed the Board that she will be attending a meeting to discuss the holiday tree lighting event.

Commissioner Schoonmaker asked questions about the landscaping around the administration building.

**NEW / OLD BUSINESS:**

The Board discussed different designs for the maintenance facility. Ms. Pottinger informed the Board that according to the purchase and sale agreement, the District needs to turn in an application to the City of Shoreline for a director's interpretation by November 12, 2013.

Commissioner Ricker arrived at 3:30 p.m.

After discussing the proposed layouts, Commissioner Haines made a motion to submit Option 1 from Driftmier Architects and Option 3 from Gabbert Architects to the City of Shoreline to determine that the designs are appropriate for the property. Commissioner Schoonmaker seconded the motion and the motion passed unanimously.

Commissioner Haines made a motion to have Gabbert Architects assist the District, if necessary, in the process of submitting the proposed designs to the City of Shoreline. Commissioner Schoonmaker seconded the motion and the motion passed.

**ADJOURN:** The meeting adjourned at 4:12 p.m.

**REOPENING MEETING:** The meeting was reopened at 4:15 p.m.

The Board and staff continued discussion of submitting an application for a director's review to the City. It was concluded that Ms. Pottinger will take the lead in preparation of the application, calling on the architects only when necessary.

**ADJOURN:** The meeting adjourned at 4:25 p.m.

**NEXT MEETING:** November 5, 2013 at 3:00 p.m.

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**COMMISSIONERS**