

The special meeting of November 5, 2013 was called to order at 2:00 p.m. Present were Commissioners Charlotte Haines, Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

MINUTES:

Commissioner Haines made a motion to approved the minutes of October 14, 2013 Special Board Meeting, October 15, 2013 Special Meeting, October 15, 2013 Regular Meeting and the October 22, 2013 Special Board Meeting. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

VOUCHERS:

Commissioner Haines made a motion to approve vouchers 10063-10111 from the maintenance fund in the amount of \$234,521.73 and vouchers 200240-200249 from the construction fund in the amount of \$226,363.95. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

Mr. Lee Driftmier of Driftmier Architects, PS discussed a change order for CIP 2011-01, Administration Building project.

The following resolutions were presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Haines and approved unanimously by the Board:

Resolution 2013.11.49: Approving Change Order No. 4 for CIP 2011-01 with MJ Takisaki

Resolution 2013.11.46: Approving Amendment No. 1 to the Escrow / Water System Extension Agreement with Development Services of America

The Board tabled the following resolution:

Resolution 2013.11.47: Awarding Contract to Duncanson Company, LLC for Design of the 615 Zone West PRV Project

Ms. Relaena Sindelar of Sindelar Communications presented information regarding communications and new layout for the District website.

PUBLIC HEARING:

The Board discussed the Water Use Efficiency Goals for the 2013-2018. No public was present for comment.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Haines and approved unanimously by the Board:

Resolution 2013.11.45: Adopting Goals in Connection with the District's Water Use Efficiency Program.

The following resolution was presented and discussed by Ms. Pottinger. She explained that the cost of the change order would be shared with the three cell companies occupying the Multi-User Accessory Equipment Building. A motion was made to approve the resolution by Commissioner Ricker, seconded by Commissioner Haines, and approved unanimously by the Board.

Resolution 2013.11.50: Approving Change Order No. 1 for CIP 2012-03 with Takisaki.

The Board tabled the following resolution:

Resolution 2013.11.48: Updating the Health Reimbursement Arrangement / Voluntary Employees' Beneficiary Association (HRA VEBA) Agreement

Commissioner Haines made a motion to reconsider **Resolution 2013.11.49**. Commissioner Ricker seconded the motion, the motion passed unanimously.

Mr. Maron discussed Resolution 2013.11.49 with the Board and informed them that the contract amounts listed on the resolution were incorrect. After some discussion, Commissioner Haines made a motion to table **Resolution 2013.11.49: Approving Change Order No. 4 for CIP 2011-01 with MJ Takisaki**. Commissioner Ricker seconded the motion and the motion passed unanimously.

EXECUTIVE SESSION:

The Board entered into executive session at 4:21 p.m. to discuss real property. The Board returned to regular session at 4:38 p.m.

NEW / OLD BUSINESS:

Ms. Placencia presented information to the Board about possible options to the Board regarding interior decorating. The Board agreed to move forward with getting photographs and information to use in the Administration Office.

MANAGER'S REPORT:

Ms. Pottinger discussed an upcoming Commissioner Workshop available to the Board in January.

Ms. Pottinger informed the Board that she and Ms. Shosten had met with the Shoreline School District.

Ms. Pottinger discussed status of the Hazard Mitigation Plan.

Ms. Pottinger discussed HB 5544 with the Board.

Ms. Pottinger informed the Board that she had received requests from the City of Shoreline and the Gov.watch organization to use the District's meeting room.

Ms. Pottinger informed the Board that she was scheduled to meet with Debbie Tarry of the City of Shoreline but Ms. Tarry did not make the meeting.

NEXT MEETING: November 5, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 4:52 p.m.

COMMISSIONERS