

The regular meeting of November, 2012 was called to order at 3:07 p.m. Present were Commissioners Charlotte Haines and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager, Jaime Placencia, Executive Assistant and Andy Maron, District Attorney.

**PUBLIC COMMENT:**

No public comment.

**APPROVAL OF MINUTES:**

Commissioner Haines made a motion to approve the minutes for the October 16, 2012 Regular Meeting and the October 23, 2012 Special meeting. Commissioner Ricker seconded the motion, the motion passed and the Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Haines made a motion to approve Vouchers 8997-9040 from the Maintenance Fund in the amount of \$95,963.41 and Vouchers 200097-200101 from the Construction Fund in the amount of \$355,268.46. Commissioner Ricker seconded the motion, the motion passed and the Board signed the vouchers.

Commissioner Schoonmaker joined the board meeting via teleconference at 3:23 p.m.

**NEW / OLD BUSINESS:**

Mr. Austin Hugill displayed the new uniforms acquired for the operations crew for the Board.

The Board discussed the status of an extension of the Lake Forest Park franchise agreement. Ms. Pottinger informed the Board that she and Mr. Maron are to meet with the City of Lake Forest Park City Manager and City Attorney on November 7, 2012.

The Board discussed the WASWD legislative agenda for 2013. Commissioner Haines stated she likes that a draft bill would require a financial and engineering study prior to assumption. Commissioner Schoonmaker agreed.

Mr. Maron discussed the FirePALS Attorney Group's proposed legislation dealing with the fire hydrant issue following Lane v. Seattle and Tacoma v. Bonney Lake. He said he would be inquiring as to what WASWD's position is on the bill. The Board agreed that the District should discuss the subject at a future meeting, and also should discuss the matter with other districts.

Ms. Pottinger clarified with the Board that the District can have ongoing "on call" contracts as long as they don't deal with construction.

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

**Resolution 2012.11.79: Amending Section 303 of the District Personnel Manual.**

The following resolutions were tabled by the Board:

Resolution 2012.10.65: Approving Cell Site Lease with Clearwire, Resolution 2012.10.66: Approving Cell Site Lease with Sprint Wireless and Resolution 2012.10.67: Approving Cell Site Lease with T-Mobile.

Ms. Pottinger discussed the possibility of changing the District name with the Board. Commissioner Haines stated she liked the idea of involving the ratepayers to get feedback regarding a change as well as getting suggestions for a new name that will encompass both the City of Shoreline and the City of Lake Forest Park.

Ms. Pottinger presented a budget comparison to the Board for 2013. Ms. Pottinger asked that any comments from the Board be submitted to her by Monday.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

**Resolution 2012.11.80: Approving 48-Hour Vacation Leave Bank**

**Resolution 2012.11.81: Approving Amendment No. 1 Regarding the Contract with Driftmier Architects for CIP #2011-01: Administration Building Remodel**

**MANAGER'S REPORT:**

Ms. Pottinger presented a letter from Ms. Julie Underwood, Shoreline City Manager regarding the Town Hall meeting that the District attended in October.

Ms. Pottinger discussed the most recent Ronald Wastewater District newsletter.

Ms. Pottinger informed the Board that she and Mr. Clouse met with the Shoreline Fire Department to discuss issues that affect both entities. Ms. Pottinger stated a follow up meeting will be scheduled and that a separate meeting with Northshore Fire Department is scheduled for next week.

Commissioner Schoonmaker left the meeting at 4:30 p.m.

Mr. Maron left the meeting at 4:35 p.m.

**EXECUTIVE SESSION:**

The Board went into executive session at 4:36 p.m. to discuss personnel issues. The Board returned to regular session at 4:44 p.m.

**NEXT MEETING:** November 20, 2012

**ADJOURN:** The meeting adjourned at 4:45 p.m.

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**COMMISSIONERS**