

The regular meeting of November 19, 2013 was called to order at 3:03 p.m. Present were Commissioners Charlotte Haines, Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

MINUTES:

Commissioner Haines made a motion to approve the minutes of November 5, 2013 Regular Board Meeting as amended. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

VOUCHERS:

Commissioner Haines made a motion to approve vouchers 10115-10169 from the maintenance fund in the amount of \$224,638.50 and vouchers 200250-200255 from the construction fund in the amount of \$8,842.26. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Haines and seconded by Commissioner Schoonmaker. The resolution passed by a 2-1 vote:, with Commissioner Ricker voting against

Resolution 2013.11.48: Updating the Health Reimbursement Arrangement / Voluntary Employees' Beneficiary Association ("HRA VEBA") Agreement.

Commissioner Ricker departed the meeting at 3:23 p.m.

Ms. Pottinger discussed the Hazard Mitigation Plan with Board.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and approved by the Board:

Resolution 2013.11.49: Approving Change Order #4 to the Contract for CIP #2011-01, Administration Building Remodel with M.J. Takisaki, Inc.

Resolution 2013.11.47: Awarding Contract to Duncanson Company, LLC for Design of the 615 Zone West PRV Project.

EXECUTIVE SESSION:

The Board entered into executive session at 3:29 p.m. to discuss real property. The Board returned to regular session at 3:45 p.m.

NEW / OLD BUSINESS:

The staff withdrew the following resolution:

Resolution 2013.11.51: Approving Purchase of Certain Real Property.

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker, and approved by the Board:

Resolution 2013.11.52: Approving Landscape Services Contract.

MANAGER'S REPORT:

Ms. Pottinger reminded the Board about the Commissioner's Workshop in January. Commissioner Haines asked Ms. Pottinger to register her for the workshop.

Ms. Pottinger updated the Board on the status of communication with the school district.

Ms. Pottinger discussed a retreat she attended for the State Public Works Board.

Ms. Pottinger informed the Board that the rent being charged to AT&T for the tank site will be going up as of January 1, 2014. She informed the Board that the new rent charges for all the cell phone carrier will be going up when the new multi-user building is occupied.

Ms. Pottinger informed the Board that there is a meeting scheduled for next Monday regarding the reservoir railing project. She stated the project is planned to go out to bid in December.

Ms. Pottinger informed the Board that the District does not anticipate an increase in the water rates for 2014. She also informed the Board that she will be presenting a proposed 1.5% increase for wages effective January 2014.

Ms. Pottinger informed the Board that she met with Michael Derrick of Ronald Wastewater District and Debbie Tarry of the City of Shoreline.

Ms. Pottinger discussed a Shoreline Chamber event.

Ms. Pottinger informed the Board she will be submitting the information to King County for the District's name change.

Mr. Maron left at 4:14 p.m.

The Board discussed meeting times for the 2014 calendar year. After some discussion the Board agreed to change the meeting times to the 1st and 3rd Tuesdays of each month at 6:00 p.m. A resolution will come before the Board in December with this change.

Ms. Pottinger informed the Board that Commissioner Brian Carroll of Ronald Wastewater District contacted Commissioner Ricker regarding the regional governance study and inquired about the possibility of Shoreline Water District assisting Ronald Wastewater District with its financial work.

COMMISSIONER'S REPORT:

Commissioner Haines reminded the Board that the holiday tree lighting celebration is on December 7, 2013 at 6:30 p.m.

Ms. Pottinger discussed the end of year staff meeting and possible dates and times with the Board.

NEXT MEETING: December 3, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 4:35 p.m.

COMMISSIONERS