

The regular meeting of December 3, 2013 was called to order at 3:04 p.m. Present were Commissioners Charlotte Haines, Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

MINUTES:

Commissioner Haines made a motion to approve the minutes of November 19, 2013 Regular Board Meeting as amended. Commissioner Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

VOUCHERS:

Commissioner Haines made a motion to approve vouchers 10173-10198 from the maintenance fund in the amount of \$27,679.81 and vouchers 20056-20059 from the construction fund in the amount of \$191,146.43. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

Ms. Relaela Sindelar of Sindelar Communications & Marketing updated the Board on the progress of the new website. The Board agreed that the website should be launched with the new North City Water District name. Ms. Sindelar informed the Board the website will be ready to launch in January 2014.

The following resolutions were presented, discussed, moved by Commissioner Haines, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2013.12.53: Changing Regular Meeting Dates and Times and Amending Shoreline Water District Code 2.04.010

Resolution 2013.12.54: Amending the Contract with BHC Consultants for the North City Pump Station

Resolution 2013.12.55: Awarding the Contract for WSEA 2012.05.31, Individual PRV Installation

Resolution 2013.12.56: Approving Amendments #2 to Contracts with FCS Group and CHS Engineers Related to a Study of a Regional Water / Sewer Utility for Northwest King County Study

EXECUTIVE SESSION:

The Board entered into executive session at 4:02 p.m. to discuss real property and potential litigation. The Board returned to regular session at 4:12 p.m.

MANAGER'S REPORT:

Mr. Clouse informed the Board that work has been done to locate the source of a leak that was observed in the board room. The contractor has investigated the source in the employee restrooms but as of yet, has not found the source.

COMMISSIONER'S REPORT:

Commissioner Haines reminded the Board that the holiday tree lighting celebration is on December 7, 2013 at 6:00 p.m.

Ms. Pottinger asked the Board if they were able to meet on December 9, 2013 for her performance evaluation. After some discussion, the Board agreed to meet at 2:00 p.m. on December 10, 2013 at the North City Bistro.

NEXT MEETING: December 10, 2013 at 2:00 p.m.

ADJOURN: The meeting adjourned at 4:28 p.m.

COMMISSIONERS