

The staff meeting was held on December 4, 2009 at 7:00 p.m. Present were Commissioner Ron Ricker; Denny Clouse, Operations Manager and Mary O'Day, Finance Manager, Michael Oberstadt, Bob Heivilin, Austin Hugill, Harold Berge, Paulyne Perez, Amalia Hill, and Jaime Gray.

NEW / OLD BUSINESS:

Mr. Clouse updated the staff regarding the recent water main break. Discussion ensued regarding the actions taken to repair the break.

Mr. Clouse presented a status report of projects and developments currently in process.

Mr. Ricker discussed the upcoming space needs analysis and informed the staff of the process taken in performing such a task.

ADJOURN: The meeting adjourned at 7:30 p.m.