

The regular meeting of December 7, 2010 was called to order at 3:00 p.m. Present were Commissioners Charlotte Haines and Larry Schoonmaker; Stu Turner, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager; Jaime Gray, Executive Assistant and Andy Maron, District Attorney.

**PUBLIC COMMENT:**

None.

**APPROVAL OF MINUTES:**

Commissioner Schoonmaker made a motion to approve the minutes for the November 15, 2010 Regular Meeting, November 23, 2010 Study Session and the November 30, 2010 Study Session. The motion passed and the Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Schoonmaker made a motion to approve Vouchers 7064-7102 and 7113-7119 from the Maintenance Fund in the amount of \$75,102.56 and Vouchers 7103-7112 from the Construction Fund in the amount of \$79,114.86. The motion passed and the Board signed the vouchers.

**NEW / OLD BUSINESS:**

Commissioner Ricker arrived at 3:20 p.m.

Mr. Turner informed the Board that the wireless carriers have been given a deadline of December 15, 2010 to pay the lease deposit and that whichever companies did not pay the deposit are required to remove their equipment from the tank site by January 31, 2011.

The Board discussed whether the District should become a member of WASWD for the year 2011. After some discussion, the Board instructed District staff to contact the director for WASWD to gain further insight as to what the goals of the organization are and how they can serve the District.

Mr. Turner discussed the franchise agreements that the District has with the cities of Lake Forest Park and Shoreline in regards to the indemnification language.

The following resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker and passed unanimously by the Board:

**Resolution 2010.12.45: Extending the Effective Period of the Franchise Agreement between the Shoreline Water District and the City of Lake Forest Park.**

Mrs. O'Day presented the proposed budget for 2011 to the Board.

**LEGAL REPORT:**

Mr. Maron informed the Board that his office is in the process of revising the District Code and that a resolution should be ready at an upcoming board meeting.

Commissioner Schoonmaker and Mr. Maron left at 5:08 p.m.

**MANAGER'S REPORT:**

Mr. Clouse updated the Board on the status of ongoing District projects.

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Mr. Turner reminded the Board about the end-of-year all staff meeting on Friday, December 10, 2010 at 6:30 p.m.

Mr. Turner informed the Board that WASWD was holding a Commissioner's Workshop in Lynnwood.

Mrs. O'Day presented options to the Board for a new letterhead designs. After some discussion, the Board agreed on a selection and instructed District staff to move forward with ordering supplies.

Mr. Turner informed the Board that Driftmier Architects are putting together a proposed scope of work for the administrative building remodel.

**COMMISSIONER'S REPORT:**

Commissioner Haines discussed the most recent Shoreline City Council meeting.

**NEXT MEETING:** December 28, 2010

**ADJOURN:** The meeting adjourned at 5:26 p.m.

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**COMMISSIONERS**